

Dallastown Cougar Baseball

Volunteer Required Clearances

November 2022



Dallastown Cougar Baseball, a part of Dallastown Cougar Athletics, is a 100% volunteer run youth athletics organization. Because of this, DCA is required to comply with all state laws applicable to adult volunteers and their interaction with children, including the Pennsylvania Child Protective Services Law (CPSL). In order to be in compliance with these regulations, we must keep on file a full set of clearances for each volunteer.

Even if you have your clearances on file with Dallastown Area School District, or another local youth organization, you will be required to submit them directly to DCA. The same clearances can be used, but must be individually filed with each organization. That said, any clearances submitted to DCA will be valid for all DCA entities - baseball, softball, football, and cheerleading.

Clearances are good for five years from date of completion.

Clearances contain Personal Identifiable Information (PII) and should **NOT** be shared or submitted to anyone (including coaches or board members) except the DCA Safety Officer. Once all clearances are obtained, please submit electronically all at once to dcavolunteer@gmail.com.

Below is a checklist of the requirements and on the following page is how to obtain all four of the clearances. For your convenience, pages three and four are copies of the FBI Clearance Exemption form (If this applies to you having lived in PA for the last 10 consecutive years) and a copy of the required Mandated Reporter Form.

Each of the following clearance forms (four total) must be completed and are required.

Clearance requirements:

- [Pennsylvania State Police Criminal Record Check \(Act 34\)](#)
- [Pennsylvania Child Abuse History Clearance \(ACT 151\) through the Department of Human Services](#)
- [FBI Criminal Background Check](#) (fingerprinting, use service code 1KG6XN)
 - For those who have been residents of PA for longer than 10 years, you may submit [this FBI Clearance Exemption Form](#) in lieu of the FBI Criminal Background Check
- [Mandated Reported Acknowledgement](#)
 - Be sure to read this [Mandated Reporter Information](#)

For questions related to the new clearance requirements for volunteers or the Pennsylvania Child Abuse History Clearance, please contact the Child Line Verification Unit at 717-783-6211 or 1-877-371-5422.